Agriculture, Pêcheries et Alimentation
Québec

Application for permit
Food Retailers and Restaurateurs

Centre québécois d'inspection des aliments et de santé animale

Food Products Act (R.S.Q., c. P-29, s.9, subparagraph m and n)

File number

A – Identification of operator and description of facilities concerned

Information about the operator

1) Name and address of operator

Area code Phone

Area code Fax

2) Legal status

- ☐ Individual operating a private business
- ☐ Company (legal person)
- ☐ Partnership (names of partners)

3) Quebec enterprise number (NEQ), where applicable

Information about the premises or vehicle where the activities are conducted

4) Name under which the activities are conducted:

Area code Phone

Commercial sign:

Area code Fax

5) The activities are conducted:

- ☐ in permanent premises (address)

or

- ☐ from a vehicle (make, model, year, registration no.)

In accordance with section 1.3.1.2.1 of the *Regulation respecting food*, monitoring of the sanitation and food safety of your establishment or your vehicle must be entrusted to the holder of food establishment management attestation. (If your application concerns a permit of "special events" category, you are not subject to this requirement.)

Name of the holder of the attestation: Attestation number:

Option as to trained staff (check off the option chosen):

- ☐ Permanent presence of a trained staff member.
- ☐ 10% of the staff assigned to food preparation is trained.

B – Permit issued under the Food Products Act

6) Starting date of activities — Year / Month / Day

7) Kind of permit (indicate the main activity)

☐ Restaurateur ☐ Retail sales ☐ Furnish services for remuneration

8) Permit category and fee (indicate one category only)

☐	Non-profit	$31 per year
☐	Keep hot or cold	$220 per year (basic fee for 5 units) + $13 for each keep hot/cold unit in excess of 5 units
*☐	Keep hot or cold with buffet	$439 per year
☐	General preparation	$285 per year (basic fee for 5 units) + $13 for each keep hot/cold unit in excess of 5 units
*☐	General preparation with buffet	$439 per year
☐	Special events	$31 basic fee for the first day of activities and $9 for each additional day (period of 30 consecutive days or less)

**Restaurateur permit only* Event period: from _____ to _____

Calculating the cost of the permit

a) Basic fee for the category indicated ..... $ _____

b) ***Keep hot or cold*** and ***General preparation*** categories ***WITHOUT buffet***:
Additional fees for units where food is kept hot or cold in excess of 5 units
→ Number of total units _____ - 5 = _____ units billed _____ X $13 $ _____

c) ***Special events*** category: indicate the number of additional days _____ X $9 $ _____

d) File opening fees (applies to a new permit for the ***Keep food hot or cold*** and ***General preparation*** categories ***WITH*** or ***WITHOUT buffet***)
Please note: These fees are payable only once if many applications are sent in the same envelope. $ 110

Total payable: $ _____

This permit cannot be reimbursed or transferred.

FOR OFFICE USE ONLY

C – Declaration (this section must be signed in order for a permit to be issued)

In accordance with sections 1.4.4. and 2.1.3 of the Regulation respecting food, do you have facilities and equipment used exclusively for product preparation, premisses or area equipped with a sink, hot (at least 60°C) and cold running water and a liquid or powdered soap dispenser? ☐ **Yes** ☐ **No** (Operators who only keep food hot or cold need not answer this question.)

I hereby declare that all the information provided on this form is true.

Name of person authorized to sign _____ Signature _____ Year / Month / Day

Return the duly signed form and your cheque or money order payable to the Minister of Finance before the expiration date of the current permit.

Ministère de l'Agriculture, des
Pêcheries et de l'Alimentation
Service des permis
200, chemin Sainte-Foy, 11e étage
Québec QC G1R 4X6

1 800 463-6210 (toll-free)
or
418 380-2130